

FINAL REPORT

KA1 Mobility Programme

“Praktyka zagraniczna - klucz do sukcesu na rynku pracy”

DURATION: From 25/09/2021 until 23/10/2021

PROMOTER: Zespół Szkół nr 7 im. S. Mastalerza w Katowicach, Poland

Code: 2019-1-PL01-KA102-062440

INTERMEDIATE PARTNER: ECTE, European Centre in Training for Employment, Greece

RETHYMNO 02.11.2021

Introduction

This report concerns the stay of the participants of the “Praktyka zagraniczna - klucz do sukcesu na rynku pracy” project. It describes all the activities concerning the practice placements of the participants, the cultural, as well as information about their accommodation.

Welcoming

Arrival	25/09/2021 From Chania airport	The participants upon their arrival were met with the director of ECTE staff and then taken by a private bus to Rethymno, at the place of their accommodation.
Welcome of the participants	27/09/2021 11:00 a.m. at ECTE's office	Director: Mrs Androulaki Styliani Tutors: Mr Rodamanthos Androulakis, Mr. Andreas Efentakis

Accommodation

The participants are accommodated at rooms with kitchen facilities in Lefkoniko Bay/Beach hotel, near the center of Rethymno, Panepistimiou Kritis 2/Likourgou Kaffatou 3, Rethymno 741 00.

NAME	HOTEL-ROOM
Szymon Fronczak Robert Haśnik Michał Pustuł Jakub Sadowski	Lefkoniko Bay, No. 35, Panepistimiou Kritis 2, Rethymno 741 00
Igor Enders Paweł Matusik Ryszard Pałka Norbert Pach	Lefkoniko Bay, No. 36, Panepistimiou Kritis 2, Rethymno 741 00
Jakub Bronkowski Michał Chechelski Filip Bobowski Marcin Król	Lefkoniko Bay, No. 37, Panepistimiou Kritis 2, Rethymno 741 00

Narcyz Indyk
Michał Stasiuk
Mateusz Michalski
Paweł Zaręba

**Lefkoniko Bay, No. 39,
Panepistimiou Kritis 2, Rethymno 741 00**

Igor Kazienko
Dawid Bażela
Maksymilian Maciąg
Mateusz Sidło

**Lefkoniko Bay, No. 45,
Panepistimiou Kritis 2, Rethymno 741 00**

Zbigniew Stolarczyk/Romana Musialik

**Lefkoniko Bay, No. 108,
Likourgou Kaffatou 3, Rethymno 741 00**

Piotr Głaz/ Anna Matlok

**Lefkoniko Bay, No. 122,
Likourgou Kaffatou 3, Rethymno 741 00**

Program

During the period 27/09 until 22/10, the participants have been placed in companies for having practical experience.

Welcome	On Monday 27/09, the participants met in ECTE premises and were informed, by their tutor about ECTE, their program they are going to have during their stay, the safety and hygienic protocol for COVID-19. Finally, they were informed about their practice placements
Introduction meeting	The same day, the participants were accompanied to the companies of practice placement, to be introduced in the working environment and be acquainted with the practice supervisor. The practices were selected according to the possibilities existing in Rethymno, to the experience of the participants and to their wishes.
Practice placements	<p>The participants were placed in the following companies for having working experience.</p> <p>PAPADAKIS – DAMANAKIS CO Duration: 27/09/2021 – 22/10/2021 1st visit: 27/09/2021 Follow up: 22/10/2021</p> <p>VOLKSWAGEN – AUDI DIMITRIOS STARENIS IKE Duration: 27/09/2021 – 22/10/2021 1st visit: 27/09/2021 Follow up: 22/10/2021</p> <p>DASKALAKIS SERVICE Duration: 27/09/2021 – 22/10/2021 1st visit: 27/09/2021 Follow up: 22/10/2021</p> <p>KOUNALIS SERVICE Duration: 27/09/2021 – 22/10/2021 1st visit: 27/09/2021 Follow up: 22/10/2021</p> <p>DASKALAKIS SERVICE Duration: 27/09/2021 – 22/10/2021 1st visit: 27/09/2021 Follow up: 22/10/2021</p> <p>CAR SERVICE LEVENTAKIS Duration: 27/09/2021 – 22/10/2021 1st visit: 27/09/2021 Follow up: 22/10/2021</p> <p>CAR TECH SERVICE KOUTENTAKIS Duration: 27/09/2021 – 22/10/2021 1st visit: 27/09/2021 Follow up: 22/10/2021</p> <p>AUTO DIAGNOSIS TZAGKARAKIS K – LIODAKI R CO Duration: 27/09/2021 – 22/10/2021</p>

	<p>1st visit: 27/09/2021 Follow up: 22/10/2021 DASKALAKIS CAR SERVICE Duration: 27/09/2021 – 22/10/2021 1st visit: 27/09/2021 Follow up: 22/10/2021 CITROEN TZEDAKIS Duration: 27/09/2021 – 22/10/2021 1st visit: 27/09/2021 Follow up: 22/10/2021</p>
Jour Fixes	<p>Monday 27/09/2021 <u>Welcome briefing;</u> 11:00 a.m. at ECTE offices (by Mrs. Androulaki Styliani director, Mr. Rodamanthos Androulakis project tutor). Friday 22/10/2021 <u>Final Meeting;</u> 12:00 p.m. at ECTE offices (by Mrs. Androulaki Styliani director, Mr. Rodamanthos Androulakis project tutor).</p>
Cultural activities	<p>Monday 27/09/2021 – Conducted tour in the city of Rethymno Saturday 02/10/2021 – Cultural excursion in Matala beach and Apodoulou village. Tuesday 12/10/2021 – Cultural excursion in Chania city.</p>

Participants	Company name	Responsible	Sector	Timetable	Activities	Visits
Maksymilian Maciąg Mateusz Sidło	PAPADAKIS – DAMANAKIS Co	Emmanouil Papadakis	Car Mechanics	Monday to Friday 09:00 – 14:00	<ul style="list-style-type: none"> – General assistance in the car repair workshop; – Preparation and organization of workstation; – Assistance in cars' service; – Observation and assistance in car wheels and tires' replacement; – Observation and assistance in brakes, filters and oils replacement; – Observation and assistance in car discs, jacks and brake pads' replacement; – Observation and assistance in spark plug removal; – Acquisition of knowledge in workshop's safety rules; – Acquisition of knowledge in the area of Car Mechanics. 	1st visit: 27/09/2021 Follow up: 22/10/2021
Marcin Król Norbert Pach	VOLKSWAGEN – AUDI DIMITRIOS STARENIOS IKE	Dimitrios Starenios	Car Mechanics	Monday to Friday 09:00 – 14:00	<ul style="list-style-type: none"> – General assistance in the car repair workshop; – Preparation and organization of workstation; – Assistance in cars' service; – Observation and assistance in back and front brakes' replacement; – Observation and assistance in car oils and brake pads' replacement; – Observation and assistance in control-arms and silent-blocks' replacement; – Observation and assistance in ball-joints' replacement; – Acquisition of knowledge in workshop's safety rules; 	1st visit: 27/09/2021 Follow up: 22/10/2021 6

<p>Jakub Bronkowski Michał Chechelski Filip Bobowski</p>	<p>DASKALAKIS SERVICE</p>	<p>Evangelos Daskalakis</p>	<p>Car Mechanics</p>	<p>Monday to Friday 10:00 – 15:00</p>	<ul style="list-style-type: none"> – Acquisition of knowledge in the area of Car Mechanics. – General assistance in the car repair workshop; – Preparation and organization of workstation; – Assistance in cars' service; – Observation and assistance in brakes' export and installation; – Observation and assistance in front steering system export and installation; – Observation and assistance in gearbox's export and installation; – Acquisition of knowledge in workshop's safety rules; – Acquisition of knowledge in the area of Car Mechanics. 	<p>1st visit: 27/09/2021 Follow up: 22/10/2021</p>
<p>Paweł Matusik Ryszard Pałka</p>	<p>KOUNALIS SERVICE</p>	<p>Dimitrios Kounalis</p>	<p>Car Mechanics</p>	<p>Monday to Friday 09:00 – 14:00</p>	<ul style="list-style-type: none"> – General assistance in the car repair workshop; – Preparation and organization of workstation; – Assistance in cars' service; – Observation and assistance in brakes' cleaning and oils replacement; – Observation and assistance in car discs, front and back brake calipers and brake pads' replacement; – Observation and assistance in engine's replacement; – Observation and assistance in steering wheel's tube replacement; – Acquisition of knowledge in workshop's safety rules; – Acquisition of knowledge in the area of Car Mechanics. 	<p>1st visit: 27/09/2021 Follow up: 22/10/2021</p>

Michał Pustuł Jakub Sadowski	DASKALAKIS SERVICE	Christos Daskalakis	Car Mechanics	Monday to Friday 09:00 – 14:00	<ul style="list-style-type: none"> – General assistance in the car repair workshop; – Preparation and organization of workstation; – Assistance in cars' service; – Observation and assistance in brakes system's repair; – Observation and assistance in steering system's repair; – Observation and assistance in cooling system's repair; – Acquisition of knowledge in workshop's safety rules; – Acquisition of knowledge in the area of Car Mechanics. 	1st visit: 27/09/2021 Follow up: 22/10/2021
Narczyz Indyk Michał Stasiuk	CAR SERVICE LEVENTAKIS	Alexandros Leventakis	Car Mechanics	Monday to Friday 09:00 – 14:00	<ul style="list-style-type: none"> – General assistance in the car repair workshop; – Preparation and organization of workstation; – Assistance in cars' service; – Observation and assistance in brakes system's repair; – Observation and assistance in steering system's repair; – Observation and assistance in cooling system's repair; – Acquisition of knowledge in workshop's safety rules; – Acquisition of knowledge in the area of Car Mechanics. 	1st visit: 27/09/2021 Follow up: 22/10/2021
Szymon Fronczak Robert Haśnik	CAR TECH SERVICE KOUTENTAKIS	Dimitrios Koutentakis	Car Mechanics	Monday to Friday 09:00 – 14:00	<ul style="list-style-type: none"> – General assistance in the car repair workshop; – Preparation and organization of workstation; – Assistance in cars' service; 	1st visit: 27/09/2021 Follow up: 22/10/2021

					<ul style="list-style-type: none"> – Observation and assistance in brakes' export and installation; – Observation and assistance in front steering system export and installation; – Observation and assistance in gearbox's export and installation; – Acquisition of knowledge in workshop's safety rules; – Acquisition of knowledge in the area of Car Mechanics. 	
Igor Kazienko Dawid Bażela	AUTO DIAGNOSIS TZAGKARAKIS K – LIODAKI R CO	Konstantinos Tzagkarakis	Car Mechanics	Monday to Friday 09:00 – 14:00	<ul style="list-style-type: none"> – General assistance in the car repair workshop; – Preparation and organization of workstation; – Assistance in cars' service; – Observation and assistance in brakes' export and installation; – Observation and assistance in front steering system export and installation; – Observation and assistance in gearbox's export and installation; – Acquisition of knowledge in workshop's safety rules; – Acquisition of knowledge in the area of Car Mechanics. 	1st visit: 27/09/2021 Follow up: 22/10/2021
Mateusz Michalski Paweł Zaręba	DASKALAKIS CAR SERVICE	Nikolaos Daskalakis	Car Mechanics	Monday to Friday 09:00 – 14:00	<ul style="list-style-type: none"> – General assistance in the car repair workshop; – Preparation and organization of workstation; – Assistance in cars' service; – Observation and assistance in brakes' export and installation; – Observation and assistance in front steering system export and installation; – Observation and assistance in gearbox's 	1st visit: 27/09/2021 Follow up: 22/10/2021

					<ul style="list-style-type: none"> export and installation; – Acquisition of knowledge in workshop's safety rules; – Acquisition of knowledge in the area of Car Mechanics. 	
Igor Enders	CITROËN TZEDAKIS	Dimitrios Tzedakis	Car Mechanics	Monday to Friday 09:00 – 14:00	<ul style="list-style-type: none"> – General assistance in the car repair workshop; – Preparation and organization of workstation; – Assistance in cars' service; – Observation and assistance in brakes' export and installation; – Observation and assistance in front steering system export and installation; – Observation and assistance in gearbox's export and installation; – Acquisition of knowledge in workshop's safety rules; – Acquisition of knowledge in the area of Car Mechanics. 	<p>1st visit: 27/09/2021</p> <p>Follow up: 22/10/2021</p>

Practice

The practical phase took place in the following organizations in the city of Rethymno

Photos



Jour Fixes

Jour-fixes constitute an important field of our work. The jour fix is a regular meeting with the participants and the responsible staff of the hosting organization. The goals of these meetings are:

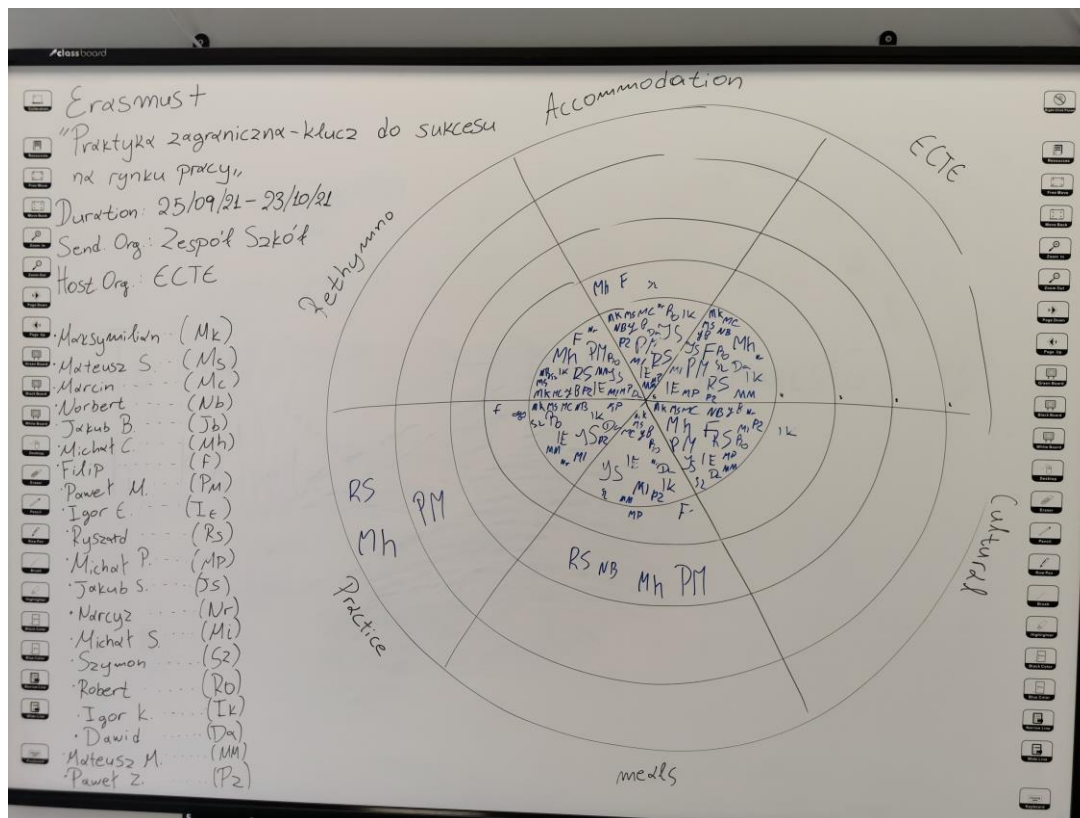
- To present the organization of the whole project
- To solve problems the participant confronts
- To explain the meaning of transversal skills
- To talk about vocational training

The project manager and the tutor organized the jour-fix, using the following methods:

Jour fix: Aim of these meetings is to improve the primary and secondary qualifications of the participant. The methods used are various like the evaluation with several questionnaires (see annexes).

Evaluation: At the end of the practices participants are evaluating the program. They filled in several questionnaires (see annexes). The conclusion is made out by the director, the project coordinator and the tutors.

Results and Evaluation



In the final meeting the participants described their practice as an interesting experience. The challenge to be involved and to familiarize themselves with the foreign culture was evident in their everyday doings.

From ECTE's point of view, this practice was a good occasion for the participants to improve their primary qualifications.

ECTE looked for and chose the most suitable work placement for the participants, according to their experiences, qualifications and skills.

The person in charge of the practice explained to the participants several issues in detail and they had a very good relationship with the participants as well.

Conclusion

The participants, during the program as well as at the end of it, filled questionnaires in order to evaluate the practice. After the end of the project, the tutors, the project coordinator and the director analyzed the questionnaires and conclude that on the whole the program ran very good.

Concerning the practice, the participants had the opportunity to have an important experience. The most important thing was that the participants were more qualified by the end of the program in terms of secondary qualifications as well as professional experience.

The participants had their practice in the field they chose themselves.

The responsible person of the work placement was very satisfied. He paid attention to the participants and explained to them a variety of issues.

The certificates of the practices, which the participants were awarded with, will help them find a job easier in the future

DATE: 02/11/2021

THE DIRECTOR

Androulaki Styliani

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FOR EMPLOYMENT S.A.
"ECTE S.A."
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Annexes

– Questionnaires

The questionnaires were given to the participants in order to describe and to express their opinion about the practice and the whole project in general.

- The first questionnaire has two parts: self-evaluation in the training and evaluation of the training place. The participants had to evaluate themselves, using scale 1 until 5 for each box.
- The second one is the evaluation of the trainer made by the trainer evaluating the participants, using scale 1 until 5 for each box.
- The third questionnaire concerns the evaluation of the accommodation, using scale 1 until 5 for each box.

– Certificates

The participants were awarded with two types of certificates, one from “ECTE” for their participation in the program and the other one from the work placement with the signature and the stamp of the person in charge for their practice.